

**Minutes of the meeting of Council of the R.M. of Eldon No.471, held in Municipal Office Boardroom on Wednesday, January 14, 2026 commencing at 9:00 a.m. local time.**

**Present:**

**Reeve:** Larry Lundquist

**Administrator:** Lee Torrance

**Councillors:**

Division No. 3: Blair Ryan

Division No. 4: Michael Ferguson (arrived as noted)

Division No. 5: Chris Blyth

Division No. 6: Scott Owens

**Absent:**

Division No. 1: Travis Anderson

Division No. 2: Greg Donald

Reeve Larry Lundquist called the meeting to order at 9:09 a.m.

**Minutes**

1. OWENS: That the minutes of the December 10, 2025 meeting of the Council of the R.M. of Eldon No.471 be approved.

Carried.

**Financial Information**

2. OWENS: That the monthly statement of financial activities for the period ending December 31, 2025 be approved as presented.

Carried.

At 9:30 a.m., Co-Foremen Jeremy Nelson and Lars Parkinson met with Council to discuss public works matters.

At 9:35 a.m., Councillor Michael Ferguson arrived at the meeting.

**Shop Repairs**

3. FERGUSON: That maintenance be approved for the bottom panels on all overhead doors, the wash bay door, and three (3) man doors.

Carried.

**Diesel Fuel - UFA**

4. OWENS: That diesel fuel pricing be contracted with UFA for 150,000 litres.

Carried.

**Public Works Report**

5. RYAN: That the Public Works Report be accepted as presented.

Carried.

**Saskatchewan Safety Conference**

6. BLYTH: That Co-Foreman Lars Parkinson attend the Saskatchewan Safety Council annual seminar in Saskatoon, SK from February 3-5, 2026.

Carried.

At 10:27 a.m., Brandon & Taylor Bors arrived at the meeting to discuss a bus safety concern.

At 10:50 a.m., Brandon & Taylor Bors left the meeting.

**Bus Safety Hazard**

7. OWENS: That a letter be written to the Northwest School Division to identify a bus safety hazard that exists at the Brandon and Taylor Bors residence located at Parcel A, SE 6 51-24-W3.

Carried.

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At 11:25 a.m., Co-Foremen Jeremy Nelson and Lars Parkinson left the meeting.

**Bylaw No. 1/2026 – 1<sup>st</sup> Reading**

8. BLYTH: That Bylaw No. 1/2026, A Bylaw to License the Excavation of Gravel from Gravel Pits be read a first time.

Carried.

**Bylaw No. 1/2026 – 2<sup>nd</sup> Reading**

9. OWENS: That Bylaw No. 1/2026, A Bylaw to License the Excavation of Gravel from Gravel Pits be read a second time.

Carried.

**Bylaw No. 1/2026 – All 3 Readings**

10. FERGUSON: That Bylaw No. 1/2026, A Bylaw to License the Excavation of Gravel from Gravel Pits be given all three readings at this meeting.

Carried.

**Bylaw No. 1/2026 – 3<sup>rd</sup> Reading**

11. RYAN: That Bylaw No. 1/2025, A Bylaw to License the Excavation of Gravel from Gravel Pits be read a third time and adopted.

Carried.

**Paved Road Maintenance**

12. FERGUSON: That tender submissions be received and opened at the February regular meeting of Council for paved road maintenance for the following surfaces:

*Micro-Surfacing*

- Range Road 3240 – Twp Rd 490 to Twp Rd 483 (3 miles)
- Township Road 482 – Highway 21 to Rge Rd 3230 (3 miles)
- Range Road 3233 – Twp Rd 474 to Twp Road 472 (2 miles)
- Township Road 472 – Highway 21 to Highway 16 (2 miles)

*Fog Seal Coat*

- Grid Road 684 – Rge Rd 3250 to Township Road 492 (13 miles)
- Township Road 492 – Grid Road 684 to Rge Rd 3240 (4 miles)
- Township Road 490 – Rge Rd 3250 to Grid Road 684 (2 miles)
- Township Road 484 – Rge Rd 3234 to Rge Rd 3232 (2 miles)
- Township Road 474A (Old Highway 16) – Rge 3232 to Highway 16 (1.25 miles)

AND FURTHERMORE, that the tender document include the following provisions:

- Option for Council to select paved road maintenance at Township Road 480 (Rge. Rd. 3220 to Hwy. 21 – 9 miles)
- Option for Council to select a higher density application of fog seal

Carried.

**Bylaw No.2/2026 – 1<sup>st</sup> Reading**

13. FERGUSON: That Bylaw No.2/2026 being a Bylaw to Amend Bylaw No.3-2016, The Zoning Bylaw of the Rural Municipality of Eldon No.471, be read a first time.

Carried.

Council recessed for lunch at 12:02 p.m.

Council reconvened in meeting at 12:35 p.m.

**Public Hearing**

14. RYAN: That, in accordance with Section 207 of *The Planning and Development Act*, notice be given that the Council of the R.M. of Eldon No.471 intends to pass a bylaw to amend Bylaw No.3-2016, The Zoning Bylaw of the Rural Municipality of Eldon No.471 for the reasons:

- To fix clerical errors in the Bylaw
- To remedy inconsistencies with Federal Regulations

and that a public hearing be held on the February regular meeting date of Council at 9:15 a.m. (MST) in the Council Chambers of the R.M. of Eldon No.471 Municipal Office at Maidstone, Saskatchewan to hear any person who wishes to make representation respecting the proposed bylaws.

Carried.

**Administrator Bond**

15. BLYTH: That it be acknowledged that the Administrator's and office employee's bond in the amount of \$200,000.00 was presented to Council in accordance with Section 113 of *The Municipalities Act*; AND FURTHERMORE that the Council for the R.M. of Eldon No.471 meet the requirements of Section 113 of *The Municipalities Act* by obtaining bond coverage in the amount of \$200,000.00 from the Saskatchewan Association of Rural Municipalities (SARM).

Carried.

**Workers Compensation Coverage**

16. FERGUSON: That the R.M. of Eldon No.471 insure Council Members for the minimum amount (i.e. \$43,726) required pursuant to the provisions of *The Workers Compensation Act*.

Carried.

**March 2026 Regular Meeting**

17. BLYTH: That the March 2026 regular meeting be held on Thursday, March 5<sup>th</sup> at 9 a.m. (MST).

Carried.

**Service Plaques**

18. FERGUSON: That RCR Woodworking be approached to produce a service plaque available for award to staff and Council.

Carried.

**CIBC Online Access & Signing Authority**

19. RYAN: That Administrative Assistant Debbie Eggeson be authorized to access the CIBC CMO platform for R.M. of Eldon No.471 online banking, AND FURTHERMORE that negotiable instruments and payments made on behalf of the municipality by cheque or electronic transfer may be signed by Administrative Assistant Debbie Eggeson, in the absence of Administrator Lee Torrance and Assistant Administrator Crystal Rosenthal, and countersigned by Reeve Larry Lundquist, Deputy Reeve Greg Donald or Councillor Travis Anderson.

Carried.

**Ratepayers Meeting & Supper**

20. FERGUSON: That a ratepayers' meeting will not be held in 2026.

Carried.

**Authorization**

21. BLYTH: That Administrator Lee Torrance is authorized to sign NAV Canada forms including a Sponsor Responsibility Form (SRF) and an Aerodrome Operator Attestation form for their submission by municipal airport consultant Austen McDonald of JetPro Consultants Inc.

Carried.

At 1:55 p.m., Assistant Administrator Crystal Rosenthal joined the meeting.

**Rescind Resolution**

22. FERGUSON: That Resolution #13 and Resolution #14 of the November 12, 2025 meeting of Council be rescinded.

Carried.

**Municipal Leases**

23. OWENS: That the municipal grazing and cultivation leases adhere to the following provisions:

- Agreements to have a term of four (4) years
- The value of the lease will be reviewed every four (4) years to meet 1.3% of assessed value, at minimum (i.e. those tender submissions that are higher than 1.3% need not be reviewed. Lease holders will have the option of declining if they do not decide to pay the new lease value. In this case, the lease land will be re-tendered)

Carried.

At 2:44 p.m., Assistant Administrator Crystal Rosenthal left the meeting.

At 2:46 p.m., Administrative Assistant Debbie Eggeson joined the meeting.

**Development Permits**

24. RYAN: That the following development permit applications:
- Number 2025-32OG; 2025-36OG; 2025-40OG-to 2025-42OG; 2025-44OG

As identified on the list annexed hereto and forming a part of these minutes be approved and that the development officer issue development permits accordingly.

Carried.

**Development Permits**

25. OWENS: That the following development permit applications:
- Number 2025-45OG; 2025-47OG; 2026-01OG; 2025-43OG (with adjustments)

As identified on the list annexed hereto and forming a part of these minutes be approved and that the development officer issue development permits accordingly.

Carried.

**Development Permits**

26. FERGUSON: That the following development permit applications:
- Number 2025-46OG;

As identified on the list annexed hereto and forming a part of these minutes be approved and that the development officer issue development permits accordingly.

Carried.

At 3:12 p.m., Administrative Assistant Debbie Eggeson left the meeting.

**Ministry of  
Government Relations  
(File: SUBD-005664-  
2025)**

27. FERGUSON: That the subdivision application (Government Relations File No.SUBD-005664-2025) submitted by Hult Farms Limited and Canadian National Railway Company to subdivide Parcels X and W, NE 32 47-24-W3 be recommended for approval to Oliver Butler-Siemens, Planning Consultant, Community Planning Branch, Ministry of Government Relations, as it meets the requirements of the R.M. of Eldon No.471 Zoning Bylaw and no servicing agreement is required with municipal reserve entirely collected by the Village of Waseca.

Carried.

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**Ministry of  
Government Relations  
(File: SUBD-005604-  
2025)**

28. BLYTH: That the subdivision application (Government Relations File No.SUBD-005604-2025) submitted by James Metherell to subdivide Parcel A, NE 33 49-24-W3 be recommended for approval to Oliver Butler-Siemens, Planning Consultant, Community Planning Branch, Ministry of Government Relations, as it meets the requirements of the R.M. of Eldon No.471 Zoning Bylaw and no servicing agreement is required.

Carried.

**Development Proposal**

29. FERGUSON: That, further to a subdivision inquiry submitted by Tim Nerbas, it be corresponded that his subdivision concept at SE 8 47-24-W3 does not meet the provisions of the R.M. of Eldon No.471's Official Community Plan's single parcel country residential subdivision policy.

Carried.

**Board Resignation**

30. BLYTH: That the resignation of Kara Wakefield from the Recreation Board be acknowledged.

Carried.

**Intrepid Petroleum  
Ltd.**

31. OWENS: That the arrears payment plan as submitted by Intrepid Petroleum Ltd. be approved as Exhibit 'A' and form a part of these minutes.

Carried.

**Maidstone Arena  
Grant**

32. BLYTH: That the Maidstone Arena grant in the amount of \$15,000.00 be paid for 2025.

Carried.

**Cancel Cheque**

33. FERGUSON: That spoiled cheque No. 21149 be cancelled.

Carried.

**Records Retention**

34. OWENS: That, pursuant to Bylaw No.5/2020, A Bylaw to Provide for the Destruction of Documents, Council acknowledge the destruction of documents listed on Exhibit 'B' attached and forming a part of these minutes.

Carried.

**Saskatchewan  
Lotteries Grant**

35. RYAN: That, for the purposes under the Saskatchewan Lotteries Grant Program for the Year 2026, the R.M. of Eldon No.471 allocate the municipal population of 700 to the Village of Waseca and the Town of Maidstone as follows:

- Village of Waseca – 200 people
- Town of Maidstone – 500 people

Carried.

**Cancel Arrears**

36. OWENS: That, pursuant to Section 274 of *The Municipalities Act*, the tax receivable for the following companies in the orphan well fund be removed from the tax roll as uncollectable:

- Brahma Resources Ltd.
- Revitalize Energy Inc.

Carried.

**Notice Pursuant to  
Section 317 of The  
Municipalities Act**

37. FERGUSON: That, in accordance with Section 317 of *The Municipalities Act*, notice be served upon any person or persons purchasing oil or gas originating from the wells on the list identified as Schedule 'A', 'B', 'C', 'D' and 'E' attached hereto and forming a part of these minutes.

Carried.

**Liability Insurance**

38. RYAN: That the R.M. of Eldon No.471 retain \$3 Million Basic Liability Insurance coverage under the Saskatchewan Association of Rural Municipalities (SARM) Liability Insurance Program for the year 2025 and \$12 Million Excess Liability Insurance coverage through SARM.

Carried.

**Accounts**

39. OWENS: That the following accounts as presented be approved for payment:

- General Account Cheques number 21225 to 21281 totaling \$274,966.10
- Payroll Cheques number DD00464 to DD00496 totaling \$60,523.43
- Electronic Payment numbers 2025104 to 2025111 totaling \$120,225.17

Carried.

**Correspondence**

40. BLYTH: That the correspondence having been presented, now be filed and that the list of the correspondence as prepared for the January 14, 2026 meeting be annexed hereto and form a part of these minutes.

Carried.

**Adjourn**

41. FERGUSON: That this meeting adjourn. (5:35 p.m.)

Carried.



Reeve



Administrator